

**West Campus High School
A College Preparatory School**

**5022 58th Street
Sacramento, CA 95820
(916) 277-6400
www.westcampushigh.org**



School Mission

The West Campus community provides college bound students with a small, diverse, and supportive environment focused on the development of academic skills with an emphasis on leadership and science.

West Campus High School
A College Preparatory School

As a non-comprehensive, college prep high school, the West Campus Community welcomes all students and parents or guardians who are committed to a quality educational program. A student who is willing to make a sincere and sustained academic effort and who, with the parent and guardian, is willing to pledge full cooperation with conditions of enrollment will experience an exciting, educationally viable program. We ask that both the student and the parent or guardian take the time to review carefully the conditions of enrollment which were agreed upon when they signed the parent/student/school contract, as follows:

1. Achievement of a minimum cumulative 2.7 grade point average. Each semester grade point average must exceed a 2.0 minimum with satisfactory citizenship marks in all classes. If unable to maintain the scholarship and/or citizenship requirements in a semester, the student will be placed on probationary status for the following semester. Failure to meet the grading standards during the probationary period will result in the placement of your student at their original school of residence.
2. Regular and punctual attendance. Students should not be excessively absent or tardy to classes. Students with attendance problems may be assigned Saturday School or referred to the district SART/ SARB process. Students that are truant for any portion of the day will be subject to the loss of West Campus privileges. Events subject to loss will include school sponsored dances which include senior/junior ball. To avoid loss of school activities, students will have to attend Saturday school. The school reserves the right to return students with excessive attendance problems to their school of attendance.
3. Strict adherence to the closed campus policy, dress code, and defined code of conduct while on campus or at any school related activities, both on and off campus.
4. Completion of homework and having the necessary materials in class daily to achieve academic success.
5. Demonstrate pride and care of all school property, most importantly, the student lockers.
6. Minimum participation of 10 hours for all student families.
7. Meeting the school community service requirements.

Students accepting the privilege to attend West Campus have made a commitment to their academic progress and future. All students attending West Campus, will work diligently and uncompromisingly to prepare themselves to attend a quality university.

**WEST CAMPUS HIGH SCHOOL
Bell Schedule 2008-2009**

<p>Regular Bell Schedule</p> <p>Period</p> <p>0 6:55 – 7:51</p> <p>1 8:00 – 9:06 (Includes 10 min SSR)</p> <p>2 9:13 -10:13 (announcements)</p> <p>3 10:20-11:16</p> <p>4 11:23 – 12:19</p> <p>L 12:19 – 12:54</p> <p>5 1:01 – 1:57</p> <p>6 2:04 – 3:00</p>	<p>Common Planning Time Schedule Every Wednesday</p> <p>Period</p> <p>0 7:10 – 7:50</p> <p>CPT 8:00 – 9:10 No Class</p> <p>1 9:15 – 10:00</p> <p>2 10:07 – 10:52</p> <p>3 10:59 – 11:44</p> <p>4 11:51 – 12:36</p> <p>L 12:36 – 1:16</p> <p>5 1:23 – 2:08</p> <p>6 2:15 – 3:00</p>
<p>Shortened Day Schedule</p> <p>Period</p> <p>0 7:15 – 7:51</p> <p>1 8:00 – 8:36</p> <p>2 8:43 – 9:19</p> <p>3 9:26 – 10:02</p> <p>4 10:09 – 10:45</p> <p>5 10:52 – 11:28</p> <p>6 11:35 – 12:11</p>	<p>Rally Day Schedule</p> <p>Period</p> <p>0 7:05 – 7:50</p> <p>1 8:00 – 8:55 (10 minutes SSR)</p> <p>2 9:02 – 9:47</p> <p>3 9:54 – 10:39</p> <p>4 10:46 – 11:31</p> <p>Rally 11:31 – 12:35</p> <p>L 12:35 – 1:16</p> <p>5 1:23 – 2:08</p> <p>6 2:15 – 3:00</p>

NOTE: Parents are encouraged to not drop students off before 7:40 A.M. (unless they are in a 0 period class) on regular school days and not before 8:45 A.M. on CPT days due to a lack of supervision. Students frequently leave campus when dropped off early, causing a supervision issue.

GENERAL INFORMATION

CLOSED CAMPUS

West Campus is a closed campus. Students are not permitted to leave campus at any time during the school day except with administrative permission granted through the attendance office. Students may not leave campus to retrieve items from cars parked off campus. Early dismissals must be obtained before the student can leave.

LOCKERS

West Campus has lockers which should be treated with pride and care. The school office manager will assign lockers to all interested students. Students will not share lockers. You are required to sign a Locker Agreement, use a school assigned lock and maintain your locker at all times. It is important to note, lockers are school property and if deemed necessary, may be searched or opened without student or parent consent.

STUDENT PARKING LOTS

Parking on campus is a privilege. It may be revoked at administrative discretion. Student parking is located on the north and south side of the campus. Students may not park in any staff designated parking spaces. Students are not permitted to be in the parking lots at anytime of the day except for arrival and departure times. All students must register their vehicles with the school office, which requires proof of license and insurance. Students in violation of the parking policy will be warned three times during each school year. If they have continued parking problems, they will no longer be allowed to park on campus. Students who lose their parking privilege but persist in parking on campus will have their vehicles towed.

Students driving recklessly may have their parking privileges immediately revoked.

We request students be considerate of the school's neighbors in their driving and parking habits, with the volume of their music and by not littering.

LUNCH

West Campus has a full cafeteria and snack bar facilities. Students may bring their own lunches. Additional lunch items are frequently sold by clubs throughout the year. Students are responsible for cleaning up after themselves and their lunch area.

Students may only eat lunch in the quad area. Students are not permitted to eat lunch in the hallways or in any classroom.

Parents bringing food to school are to leave it in the office, or if they check in, may take it to the quad or cafeteria.

PROTECTION OF PERSONAL PROPERTY

Because of theft and damage to personal property, valuable personal items should not be brought to school. The school will not accept responsibility for any personal items brought onto campus by students. This includes large amounts of money, electronic devices, and/or expensive clothes or shoes.

TEXTBOOKS

West Campus provides all textbooks for student use. Students are charged for lost, stolen or damaged text and library books. Students are required to pay for a textbook before a second book will be issued.

SCHOOL PROPERTY

Students will be required to pay for any damages to school property, including lockers and textbooks. All debts incurred by the student must be cleared before the end of the school year.

SKATEBOARDS/ROLLERBLADES/BICYCLES

Skateboards, rollerblades and bikes may not be ridden on the campus at anytime. Students using these items for transportation to school must secure them in the front office, hall locker or bike rack.

REGIONAL TRANSIT/BUS SERVICE

The Sacramento City Unified School District does not provide transportation to West Campus. It is the responsibility of each student to find their own means of transportation to and from school. Regional Transit provides general bus service from all surrounding areas. Call 321-BUSS for further information.

CLUBS

West Campus has many active clubs on campus. Information regarding beginning or joining a club may be obtained from Mrs. Hankin, Student Activities Director, Room 12.

INTERSCHOLASTIC ACTIVITIES

West Campus participates in the CIF, Sac-Joaquin Section, Capital Valley Conference (CVC). The following sports are offered: (FALL) – Cross Country, Football, Boy's Soccer, Girl's Volleyball, (WINTER) – Boy's/Girl's Basketball, Wrestling (SPRING) Co-ed Tennis, Baseball, Softball, Girl's Soccer and Co-ed Swimming. Cheerleading is offered and is a year-long program beginning in August.

West Campus also participates in a variety of musical competitions and Academic Decathlon.

STUDENT BODY CARDS

West Campus provides students with their student body identification card. Purchasing an additional student body sticker from Mrs. Jones allows students free and reduced admission to athletics events, dances, and many other school events.

ASSOCIATED STUDENT BODY

Student government consists of elected and staff appointed representatives from each grade level who participate in organizing all student activities and in the government of the school. If interested, see Mrs. Hankin, Student Activities Director, Room 12.

TECHNOLOGY

West Campus makes use of a variety of software programs and internet services that require student e-mail. All students are required to provide a school appropriate e-mail address. If a student has no e-mail account they should have their parents contact the Assistant Principal.

West Campus also has an established Acceptable Use policy. This policy will be sent home the first day of school and outlines procedures for use of technology. If you do not want your student to have access to the internet, please sign and return the document included with the acceptable use policy.

**Possible 4 year Pathway (Science and Leadership)
Program Implementation (1-2 years)**

Grade 9	Grade 10	Grade 11	Grade 12
English, Adv. English	English, Adv. English	English, AP English	English, AP English
Alg I, Geometry, Alg II	Geometry, Alg II, Pre Cal	Alg II, Pre Cal, Calculus, Trig, Stats	Pre Cal, Trig, Stats, Calculus
Geography / Computer App	World History	US History	Gov't/Econ
Biology	Chemistry	<i>Science Pathway</i> – Physics, AP Biology, AP Chemistry, Bio Tech, Anatomy <i>Leadership Pathway</i> – Speech/Debate / or EAST	<i>Science Pathway</i> – Physics, AP Biology, AP Chemistry, Bio Tech, Anatomy <i>Leadership Pathway</i> – Speech/ Debate, or EAST
World Lang	World Lang.	World Lang.	World Lang. or other elective
PE	PE / Elective	PE / Elective	PE / Elective

Program Requirements

Develop skills in communication, critical thinking, personal & social responsibility in a rigorous college prep program

ALL STUDENTS	SCIENCE PATHWAY	LEADERSHIP PATHWAY
Maintain a cumulative 2.7 gpa and repeat all core courses earning a D or F.	Participate in an on campus science club (Forensics, environmental, etc...)	Hold at least <u>one</u> position of leadership in a club, ASB, youth forum, or community / school activity.
Project Based Learning 9 th – People / Culture 10 th - Environment	Senior Project must reflect some aspect of science.	Senior Project must reflect development of leadership skills.
Students will utilize technology in every class or project.		

ELECTIVES

College Prep (meets the “g” UC requirement) Science – Chemistry, Physics, Anatomy, AP Physics, AP Chemistry, AP Bio World Lang. – Spanish and French Courses (3 rd /4 th year courses) Math – 3 rd ,4 th year advanced math (Trig/ Stats, Pre-Cal, Calculus) Visual and Performing Arts – Band, Drama, Art (2 nd year and beyond) Social Science – AP US History (Senior Year) Forensics – Speech and Debate/ Critical Thinking Creative Writing	Non College Prep Computer Applications E.A.S.T. Student Government Office/Teacher Assistants PE
--	--

Counselors are always available to explain, plan, and review student progress towards the completion of graduation and college requirements. West Campus has a proud tradition of students going on to either a four year university or two year college. It's your responsibility to carry on this tradition and become the next college bound West Campus student.

WEST CAMPUS STUDENT EXPECTATIONS AND POLICIES (Summary of policy facts)

Students are empowered to use their best judgment in choosing effective behaviors. West Campus students are required to know all attendance, academic, and behavior policies so that they may promote educational success for themselves and other students. The more students are productively involved in school life and learning, the more they will optimize their abilities and character. Students, who genuinely share this common purpose and value, choose behaviors that guide them to the accomplishments of the goals and best interests.

ACADEMIC POLICY

- All students must maintain a cumulative 2.7 grade point average to continue their enrollment at West Campus.
 - Any student below a 2.7 cumulative GPA must attend tutoring two days a week.
 - Any student not receiving a 2.00 semester GPA will be placed on academic probation for the following semester.
 - A student may not achieve below a 2.00 GPA more than two semesters. This will result in involuntary disenrollment from West Campus.
 - All students on academic probation will be provided specific support services.

BEHAVIOR POLICY

- All students are required to make behavioral choices that promote educational success and safety for themselves and other students.
 - Possession, selling, or under the influence of drugs or alcohol / harassment of any kind (bullying, sexual, etc.) / theft or vandalism / possession of weapons or dangerous objects or threats and acts of violence will result in one or more of the following actions:
 - 5 day suspension
 - Indefinite ineligibility for any school sponsored activities
 - Referred for an expulsion hearing
 - Disenrollment from West Campus
 - Any student who engages in any behavior that violates E.C. 48900 (besides the above mentioned) will be placed on behavioral probation for 1 to 3 months which means no participation in any school sponsored extracurricular activities.
 - Please refer to the District Standards for Behavior sent home on the first day of school for additional information.
 - Students receiving consequences or disciplinary action have due process rights explained below.

ATTENDANCE POLICY

Excused absences are: illness, communicable disease, medical/dental appointments, death of a relative or close friend, religious observance, subpoena. All other absences, per California Education Code, are not excused.

- The school will monitor absences and tardies and notify parents when they occur. Instances of absence or truancy will be reported by phone. Parents will be informed of tardies when they are excessive.
- All absences must be cleared within 3 school days of the absence. No attendance changes will take place after 3 days.

- Students must never leave campus without permission (including lunch). Student must obtain an off campus pass from the attendance office before leaving.
 - 1st offense – community service or alternative
 - 2nd offense – 1 day of Saturday school
- Truancy- Saturday school is assigned at the rate of one Saturday School for each three hour or portion of a three hour truancy.
- Saturday school will be assigned to students with excessive tardies.
- Students with excessive attendance issues will be placed on attendance probation for one quarter. Students on attendance probation cannot participate in any school sponsored extra curricular activities.
- *APPEALS for extenuating circumstances will be decided by school administration. An example of such a circumstance would be a severe illness or other traumatic event requiring time away from school.*

West Campus High School DRESS CODE POLICY

West Campus, in support of the transition to Leadership and Science focuses, has adopted the following “business casual” dress code:

All clothing: Must be neat, in good condition and fit appropriately for conventional school standards. Athletic wear, whether professional or collegiate is not appropriate. Students are permitted to wear shorts as long as the shorts are appropriate for school and do not disrupt the educational program. Shorts, skirts, and dress hemlines should be at least to mid-thigh, several inches below finger tips. Solid tees that are Red, White, or Blue are not to be worn at school.

Tops: Must have a sleeve or collar (not crew). Any officially recognized West Campus t-shirt (organization, team, class, school, etc...) is allowed. Armpits and midriffs must be covered.

Bottoms: Jeans, khakis, capris, skirts and shorts may be worn. All skirts and shorts must be of appropriate length.

Sweatshirts/ Jackets: Must be appropriate and not having any inappropriate pictures or language.

Shoes: No flip flops and for students in a science class must have closed shoes.

Belts/ buckles: Must be of an appropriate length and may not have initials or logos on them. Belts may not dangle and chains are not to be worn.

Accessories: Purses, jewelry, decorations must not be a distraction and must be safe. Decorative mouth “Grills” are prohibited during school hours.

Hats: Only unaltered West Campus hats are permitted. The wearing of any hat will not be allowed anywhere on school grounds at anytime including the classroom, offices, gym, or any other school building. Unacceptable hats are not to be brought or carried on campus for any reason. This includes, but is not limited to, beanies, sun visors, bandanas, sweat bands, do-rags, hoods, and scarves. The hat rule applies to all students. Sweatshirt hoods are not to be worn in the classrooms. Special permission to wear any type of head covering will be determined by the school administration.

Hair: Must not be a distraction to the learning environment.

No article of clothing (or other belonging) may promote drugs, violence, alcohol, racism, discrimination or hate crimes.

The administration reserves the right to make a determination that an item of clothing, a logo, or other style and fashion statements is disruptive or inappropriate and take action to resolve the situation.

Additional information/ guidelines/ explanations:

Tops: The most consistent issue with tops is exposing too much flesh. Tank tops and spaghetti straps are not allowed. Mesh tops may not be worn, even with another garment under them.

Bottoms: Sagging and excessively tight jeans or pants are not allowed. Low rise or hip huggers are not allowed. Athletic shorts, (basketball shorts, running shorts, etc.) are not appropriate except while in gym or working out. Sweat pants and warm-up pants are not business casual and are not allowed except as permitted during PE or when worn for game days as a uniform. Pajama bottoms (and tops!) may not be worn. All skirts and shorts must reach the mid thigh. In general, the shorts and skirts currently in fashion for girls **ARE NOT** long enough for school and should not be worn. You will have to minimize your fashion sense to be in compliance.

Sweatshirts/ Jackets: Trench coats and stadium jackets are prohibited.

Shoes: Flips flops and sandals have proven to be unsafe in the hallways and in science classrooms.

Hair: No Mohawk style hair cuts. Spiked hair must be within reason (3 inches or less).

Consequence:

Open defiance of school rules will result in but not limited to:

- Change inappropriate clothing
- Have parent bring appropriate clothing
- Parent Conference
- Detention assigned
- Possible suspension
- Loss of school activities
- Saturday School assigned

SIDE NOTES

Students may be prohibited from wearing certain attire not listed in the West Campus Policy that is in violation of the district's gang dress policy or causes a disruption or safety concern.

Dress code will be modified for theme or rally days

If necessary, PE clothes may be worn as a change of clothes.

GRADUATION POLICY

From Sacramento City Unified School District Administrative Regulation 5127 (refer to document for full text):

Participation in Graduation Ceremonies

High school graduation ceremonies shall be held to recognize those students who have successfully completed the requirements for graduation, passed all proficiency standards, and thereby earned the right to receive a diploma. Only those students who have successfully completed all required coursework for graduation and who have passed the California High School Exit Exam (CAHSEE) may participate in graduation ceremonies.

Disciplinary Considerations

The Board desires to maintain high standards of student conduct and behavior. The principal may deny students the privilege of participating in the graduation ceremonies in accordance with school rules, which provide for due process. School rules are referenced in the high school handbooks.

In addition,

- a) Students shall be denied the privilege of participating in the graduation ceremonies if they are expelled from the school for any of the offenses listed in Education Code 48915 (a) and (c).
- b) Students who are suspended from school shall be denied the privilege of participating in the graduation ceremonies if they are under suspension at the time that graduation ceremonies are scheduled.
- c) For other infractions, students may be denied participation in other "senior" related activities.

Outstanding Debts

Students who have successfully completed requirements for graduation but who have outstanding debts (such as textbook fines and uniforms not returned) may participate in the graduation ceremonies. Students will not receive their diploma until they have paid their outstanding debts.

SEXUAL HARRASSMENT AND DISCIMINATION

Sexual Harassment - Education Code 48900.2

The Sacramento City Unified School District strongly condemns, opposes, and prohibits sexual harassment of students whether verbal, physical, by anyone. Any student who engages in sexual harassment of anyone in or from Sacramento City Unified School District will be subject to discipline, up to and including expulsion. Definition: "Sexual harassment" means unwelcome sexual advances, requests for sexual favors, or other verbal, visual, or physical conduct of a sexual nature. "Harassment" is judged by the perceptions of the victim.

Discrimination and Degrading or Inflammatory Remarks

West Campus High School does not discriminate against individuals based upon **race, ethnicity, culture, heritage, sexuality, physical/mental attributes, or religious beliefs and practices.**

West Campus High School affirms as its policy that all students, staff, and parents/visitors to district sites and/or activities have the **right to be free from abusive statements or judgments, written or verbalized, which in any way degrade the unique qualities of an individual such as his/her race, ethnicity, culture, heritage, sexuality, physical/mental attributes, or religious beliefs and practices.** Such comments or practices are damaging to the school community and have no place in an educational institution.

DUE PROCESS

Students and parents have certain rights, especially at time of corrective action or discipline by the school. These rights generally fall under the term "due process" and West Campus High School is obligated to follow due process when taking corrective or disciplinary action. Due process rights include, but are not limited to:

- Informing parents and students of rules through the handbook
- Notifying students and parents of complaints or investigations
- Insuring that students have the opportunity to provide a written statement regarding any incidents or investigations
- Reasonable timelines for communication

- Prompt written notification of serious consequences, such as suspension
- Informal and formal conferences about behavior consequences, such as suspension
- Five day notification for certain formal meetings such as hearings and attendance reviews
- Referral to the Student Placement and Hearing Office for appeals of administrative actions

ACADEMIC HONESTY

Cheating: the use of notes, documents or answers during tests, the copying of one student's completed assignments or answers by another; allowing another to do the same; or having access to information such as formulas or calculation, notes etc., except where expressly allowed. Providing aforementioned to another student.

Plagiarism: the use another's words ideas, or creative productions without assigning credit to the original source.

CONSEQUENCES

1st Offense: Consequences for infractions may include a failing mark on the assignment, a failing mark in the course, forwarding the information to colleges, and / or refusal to write college recommendations.

2nd Offense: The same as above and the student involuntarily dis-enrolled from West Campus.

UNIFORM COMPLAINT PROCEDURE

Sacramento City Unified School District

Goal: The Governing Board recognizes that the District is responsible for ensuring that it complies with State and Federal laws and regulations governing educational programs. The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination based on sex, race, color, religious creed, national origin, ancestry, age over 40, marital status, pregnancy, physical or mental disability, medical condition, Vietnam era veteran status, actual or perceived sexual orientation, or for any other reason in any program or activity that receives or benefits from State financial assistance. The District shall also follow uniform complaint procedures when addressing complaints alleging failure to comply with State or Federal law in adult basic education, consolidated categorical aid programs, migrant education, vocational educational education, childcare and development programs, child nutrition programs and special education programs. (Board Policy #1312.3(a)). The Board encourages the early, informal resolution of complaints at the site level. The program or site administrator should serve as the intermediary to resolve concerns whenever possible.

Responsibility for Uniform Complaint Procedures: The Administrative Assistant to the Superintendent will receive and investigate complaints and ensure District compliance with law. The Administrative Assistant to the Superintendent will also assist complainants in understanding that they may pursue other remedies including actions before civil court or other public agencies.

Dissemination: 1. Who: This document will be disseminated annually to students, employees, parents/guardians, staff, and volunteers, all District Advisory Committees and other interested parties. **2. How:** This document will be distributed to all offices, included in the Parents Rights Packets, at General Staff meetings, Advisory Council meetings (School Site Council, District Advisory Committee, English Learner Advisory Committee), volunteers, etc.

Who May File a Complaint: A complaint may be filed by an individual, including a person's duly authorized representative or any interested third party, public agency, or organization. Individuals who may file complaints include District students, employees, and parents or guardians. The District provides assurances regarding protection against retaliation and provisions of confidentiality.

Filing a Complaint and Timeline: Step 1: Filing a Complaint: Any individual, public agency or organization may file a written complaint of alleged noncompliance by the District. Complaints alleging unlawful discrimination may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of

individuals has been subjected to unlawful discrimination. The complaint must be initiated no later than six months from the date when the alleged discrimination occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination. (Title 5, Section 4600). **Step 2: Mediation-Seeking Informal Resolution:** Within three days of receiving the complaint, the compliance officer may informally discuss with the complainant the possibility of using mediation. If the complainant agrees to mediation, the compliance officer shall make all arrangements for this process. Before initiating the mediation of discrimination complaint, the compliance officer shall ensure that all parties agree to make the mediator a party to related confidential information. If the mediation process does not resolve the problem within the parameters of the law, the compliance officer shall proceed with his/her investigation of the complaint. **Step 3: Investigation of Complaint:** The compliance officer shall hold an investigative meeting within five days of receiving the complaint or an unsuccessful attempt to mediate the complaint. This meeting shall provide an opportunity for the complainant and/or his/her representative to repeat the complaint orally. The complainant and/or his/her representative and the District's representative shall also have an opportunity to present information relevant to the complaint. Parties to the dispute may discuss the complaint and question each other or each other's witnesses. (Title 5, Section 4631) **Step 4: Response:** Within 60 days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report of the District's investigation and decision, as described in Step #5. (Title 5, Section 4631) **Step 5: Final Written Decision:** The report of the District's decision shall be written in English and in the language of the complainant whenever feasible or required by law. If it is not feasible to write this report in the complainant's primary language, the district shall arrange a meeting at which a community member will interpret it for the complainant.

GENERAL INFORMATION REGARDING STUDENT EXPECTATIONS AND POLICY

STUDENT PROBATION

Any student who is placed on academic, attendance, or behavior probation will not be allowed to participate in any school sponsored extracurricular activities which includes athletics, student performances, dances, etc. They are also ineligible for work permits.

SUSPENSION

Suspension from school occurs as a result from a violation of section 48900 of the California Education Code. Student's whose attitude or behavior warrants a suspension, will jeopardize their enrollment at this school. Due Process rights will be acknowledged and explained in the case of a suspension.

PROHIBITED/ILLEGAL AND/OR DANGEROUS ITEMS

Because of student safety and/or possible classroom disruption, the following items are prohibited from this campus

- All firearms
- All explosive devices including, but not limited to firecrackers and smoke/stink bombs
- All knives, razors, or other sharp-edged items
- Any controlled substance as defined in Section 11007 of the Health and Safety Code, alcoholic beverage or intoxicant of any kind
- All alcohol, marijuana, other drugs or related paraphernalia
- All martial arts implements or chains of any kind, including wallets or belts

Other prohibited items are: Radios, laser pointers, video cameras, shock toys/zappers, electronic games, toys, water toys, and other electronic devices deemed disruptive or unsafe to the school environment.

Any confiscated item, except illegal items or those used as evidence in criminal violations, may be returned to the parent or guardian of the student at the school administration's discretion upon the request of the parent of guardian.

CELL PHONES

STUDENTS ARE ALLOWED TO BRING CELL PHONES TO SCHOOL FOR EMERGENCY PURPOSES ONLY. Phones must be turned off between 8:00 A.M. and 3:00 P.M. Cell phones in use during these hours will be confiscated by staff, turned in to the Assistant Principal and returned to parents. **Cell phones with cameras are prohibited.** Students seen using a cell phone with a camera or video function will have their phone confiscated and will be suspended from school.

DETENTION

Detention: The definition of detention is keeping, i.e. detaining, student(s) after school hours for a violation of a school rule.

Detention can be given for reasons of attendance (tardies, truancy) and/or poor behavior choices. Teachers may hold students for one hour after school without parent notification, though the administration suggests immediately informing parents of issues requiring detention.

EMANCIPATION

Only students with a valid Emancipation card on file with attendance office may write their own excuse notes if they are under 18. 18 year old students may sign their own notes.

WORK PERMITS

West Campus understands that our students will want or need to have jobs for a variety of reasons and will support them through a work permit when within reason and when it does not interfere with school. Work permits may be obtained from the Controller, Ms. Jones, and will be signed by an administrator once filled out by the prospective place of employment. Work permits must be renewed each year. Work permits will NOT be issued or WILL BE REVOKED for the following reasons:

- Academic, attendance or behavior probation
- A grade of two "D's" or an "F" on any report card or deficiency notice
- Failure to serve assigned Saturday school (school first!)

ATHLETICS

Athletics are an important part of the overall educational program at West Campus High School. Participation in athletics is a privilege available to all eligible students. This privilege carries with it serious personal responsibilities to the school and the community that the athlete represents. Student-athletes will understand that an emphasis on academic achievement is of primary importance and that athletic achievement is secondary to this responsibility.

Eligibility

To maintain eligibility, all student-athletes must maintain a minimum 2.0 gpa and pass 5 of 6 classes with a C grade or better.

- During a quarter/semester grading period report, a student not meeting minimum eligibility requirements will be immediately dismissed from the team for the remainder of the season.

All student-athletes and their parents are required to acknowledge receipt of the Student / Parent Athletic handbooks prior to working out with the team.